



Mbition LLC dba Mbition Learn Real Estate
 18500 W Corporate Drive Suite 250
 Brookfield, WI 53045
 Hours of Operation: 8a-6p M-F (CST)

Enrollment Agreement Oregon Real Estate

This is a legally binding agreement

Name of Student: (Print) _____
Street Address: _____ **City:** _____
State: _____ **Zip:** _____ **County of Residence:** _____
Telephone Number: _____ **Email Address:** _____

Program Name: Oregon Real Estate Broker Pre-Licensing

This course has everything needed to satisfy the Oregon state education requirement for a real estate salesperson to qualify to take the state licensing exam. This online pre-licensing course is an affordable, convenient way to prepare you with the knowledge needed to pass the state exam and begin a successful career in real estate.

Highlights include: Oregon Real Estate Pre-License Agency, Oregon Real Estate Pre-License Brokerage, Oregon Real Estate Pre-License Contracts, Oregon Real Estate Pre-License Finance, Oregon Real Estate Pre-License Law, Oregon Real Estate Pre-License Practice and Oregon Real Estate Pre-License Property Management.

The program is scheduled to begin on _____ and is scheduled to conclude on _____. The class will meet from _____ (**time**) until _____ (**time**) on _____ (**days**) for 150 Hours for _____ (**length of program in weeks**).

- A. Upon successful completion of the program, I will receive a Certificate of Completion. Successful completion requires that students must have paid their tuition in full, complete all required reading, course assignments, quizzes, and the final exam in order for course credit to be issued. If the final assessment is not passed on the first attempt, additional attempts will be permitted.
Job placement and job salaries cannot be guaranteed.

Cost of the program:	Application Fee:	\$0.00
	Registration Fee	\$0.00
	Tuition Fee:	\$429.00 or negotiated price
	Books, supplies, materials:	\$0: Printable online

Payment Schedule: Tuition is payable at the time of enrollment.

Tuition is payable via Cash, Check, Visa, MasterCard, or American Express

Please reference your purchase receipt for your payment record.

Cancellation and Refund Policies

(1) A student may cancel enrollment by giving written notice to the school. Unless the school has discontinued the program of instruction, the student is financially obligated to the school according to the following:

(a) If cancellation occurs within five business days of the date of enrollment, and before the commencement of classes, all monies specific to the enrollment agreement shall be refunded;

(b) If cancellation occurs after five business days of the date of enrollment, and before the commencement of classes, the school may retain only the published registration fee. Such fee shall not exceed 15 percent of the tuition cost, or \$150, whichever is less;

(c) If withdrawal or termination occurs after the commencement of classes and before completion of 50 percent of the contracted instruction program, the student shall be charged according to the published class schedule. The student shall be entitled to a pro rata refund of the tuition when the amount paid exceeds the charges owed to the school. In addition to the pro rated tuition, the school may retain the registration fee, book and supply fees, and other legitimate charges owed by the student;

(d) If withdrawal or termination occurs after completion of 50 percent or more of the program, the student shall be obligated for the tuition charged for the entire program and shall not be entitled to any refund;

(e) The enrollment agreement shall be signed and dated by both the student and the authorized school official. For cancellation of the enrollment agreement referenced in subsections (1)(a) and (b) of this rule, the "date of enrollment" will be the date that the enrollment agreement is signed by both the student and the school official, whichever is later.

(2) Published Class Schedule (for the purpose of calculating tuition charges) means the period of time between the commencement of classes and the student's last date of attendance as offered by the school and scheduled by the student.

(3) The term "Pro rata Refund" means a refund of tuition that has been paid for a portion of the program beyond the last recorded date of attendance.

(4) When a program is measured in clock hours, the portion of the program for which the student will be charged is determined by dividing the total clock hours into the number of clock hours accrued according to the published class schedule as of the last date of attendance.

(5) When a program is measured in credit hours, the portion of the program for which the student will be charged is determined by dividing the total number of weeks into the number of weeks accrued according to the published class schedule as of the last date of attendance.

(6) For other measurements of time such as days or weeks, the portion of the enrollment period for which the student

will be charged is determined by dividing the total number of days or weeks into the number of days or weeks, accrued according to the published class schedule as of the last date of attendance.

(7) The term "tuition cost" means the charges for instruction including any lab fees. "Tuition cost" does not include application fees, registration fees, or other identified program fees and costs. The school shall adopt and publish policies regarding the return of resalable books and supplies and/or the prorating of user fees, other than lab fees.

(8) The school shall not charge a withdrawal fee of more than \$25.

(9) The school may adopt and apply refund calculations more favorable to the student than those described under this policy.

(10) When a cancellation, withdrawal, termination, or completion occurs, a calculation of all allowable charges under this rule shall be made. If such calculations evidence that the school received total payments greater than its allowable charges:

(a) Within 40 days after notification of such cancellation, withdrawal, termination, or completion, a written statement showing allowable charges and total payments received shall be delivered to the student by the school, together with a refund equal in amount to monies paid to the school in excess of those allowable charges;

(b) In the event payments to a student account are derived from federal and/or state tuition assistance program(s), including student loan programs, regulations governing refund notification and awarding within respective program(s) shall prevail in lieu of paragraph (a) of this subsection, but only with respect to the covered portions thereof; and

(c) In the event payments to a student account are derived from a sponsoring public agency, private agency, or any source other than the student, the statement of charges and payments received together with an appropriate refund described under paragraph

(a) of this subsection may be delivered instead to such party(ies) in interest, but only with respect to the covered portions thereof.

(11) In case of disabling illness or accident, death in the immediate family, or other circumstances beyond the control of the student that causes the student to leave school, the school shall arrange a prorated tuition settlement that is reasonable and fair to both parties.

(12) A school shall be considered in default of the enrollment agreement when a course or program is discontinued or canceled or the school closes prior to completion of contracted services. When a school is in default, student tuition may be refunded by the school on a pro rata basis. The pro rata refund shall be allowed only if the Superintendent determines that the school has made provision for students enrolled at the time of default to complete a comparable program at another institution. The provision for program completion shall be at no additional cost to the student in excess of the original contract with the defaulting school. If the school does not make such provision, a refund of all tuition and fees shall be made by the school to the students.

Non-Discrimination Policy

Mbition LLC does not discriminate against any student on the basis of gender, race, color, religion, sex, sexual orientation, national or ethnic origin, marital status, age or disability. Students are encouraged to use the student grievance policy* to resolve any perceived discriminatory action by other students, faculty or staff. Any person unlawfully discriminated against, as described in ORS 345.240 may file a complaint under ORS 659A.820 with the Commissioner of the Bureau of Labor and Industries. Any faculty member or administrator found to have engaged in discriminatory behavior will be subject to discipline as outlined in the school's policy manual.

ALTHOUGH THE SCHOOL HAS ESTABLISHED A PROCESS THAT INCLUDES A WARNING BEFORE TERMINATION, THE SCHOOL RETAINS THE AUTHORITY, AT ITS SOLE DISCRETION, TO IMPOSE IMMEDIATE TERMINATION, WHEN THE SCHOOL DEEMS APPROPRIATE. SUCH ACTIONS OR BEHAVIORS THAT WILL RESULT IN TERMINATION INCLUDE BUT ARE NOT LIMITED TO CHEATING ON FINAL EXAMINATIONS, ACTING IN A MANNER THAT THREATENS THE SAFETY OF OTHER STUDENTS OR STAFF AND GROSS MISCONDUCT SUCH AS INTOXICATION ON CAMPUS AND HAVING WEAPONS ON PERSON.

This agreement is valid only upon acceptance by the student. The student's acceptance of this Enrollment Agreement is electronic by 1) the student checking the box with "I agree" at the time of purchase and 2) purchase of the course. Mbition Learn Real Estate is considered to have signed this Enrollment Agreement upon the student's acceptance. A signed copy of the Enrollment Agreement will be emailed to the student along with the purchase receipt.

I have read, understand, and agree to the terms of this Agreement and have been advised that if I have questions I may contact Mbition Learn Real Estate by email sent to support@mbitiontolearn.com or by telephone to 800-532-7649 or to Higher Education Coordinating Commission 3225 25th Street SE, Salem, Oregon 97302 or by phone (503) 974-5701. I have read a copy of the course catalog posted at the Mbition web site at www.mbitiontolearn.com and certify that I am 18 years of age or older. I agree that my online acknowledgment and click-through of this agreement is legally binding. If enrollment was completed in person, please also complete the following:

Student:

Signature: _____ Date: _____

Mbition LLC:

Signature: _____ Date: _____